



MEMO

Date: 18 March 2026
To: QTF JSCN Affiliates
From: Sam Heath, Sport Operations Manager
Cc: Jack Mapp, NQ Operations Manager
Sherriann Ryan, NQ Events Coordinator
Subject: **2026 Junior State Cup North – Child Safeguarding Requirements**

Dear Affiliates attending the 2026 Junior State Cup North,

With the passing of the *Child Safe Organisations Act 2024 (the Act)* in Parliament on 11 September 2024, organisations in Queensland are required to comply with [Child Safeguarding Laws](#) including alignment with the 10 National Standards.

The auditing of Child Safeguarding measures at Queensland Touch Football (QTF) and Regional events is the first step in fulfilling QTF requirements and assisting our affiliated Associations to both understand their responsibilities and ensure compliance to the Legislation.

As per the [2026 Junior State Cup North Conditions of Entry](#), Affiliates attending this year's event will be required to ensure that all adults associated with teams are appropriately educated and comply with mandated Blue Card Services requirements, prior to attending event.

CHILD SAFEGAURDING - MANDATORY REQUIREMENTS

STEP 1. EMPLOYEE REGISTER: All adults associated with the Affiliate tour (Affiliate Coordinator, Team Management, Support Staff, parent helpers and Referees) must be included on the Affiliate Employee Register. [Click here to download the Employee Register template](#)

STEP 2. BLUE CARDS - QUEENSLAND WORKING WITH CHILDREN CHECK

All Team Management, Support Staff and Referee Blue Cards **must be linked** to Associations through the **Blue Card Services Organisation Portal** – [Information here](#). Affiliates must provide their organisation's **Employee Register** to NQ Touch by **Monday 6 April 2026**.

2.1 Affiliates who DO NOT have a Blue Card Services Organisation Portal

- a) Complete the Registration for the Organisation Portal here:
<https://www.qld.gov.au/law/laws-regulated-industries-and-accountability/queensland-laws-and-regulations/regulated-industries-and-licensing/blue-card/contacting/contact?contact=org>
- b) Once Blue Card Services receives your organisation request, they will send you the relevant information you need to get started.

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- c) When set up, progress through the steps for **Affiliates who HAVE an Organisation Portal** shown in 2.2.

Do not leave this until the last minute as it will take time to register in the Organisation Portal.

2.2. Affiliates who HAVE a Blue Card Services Organisation Portal

- a) **Ensure** that all Affiliate Coordinators, Team Management, volunteers and Referees have a current Blue Card or Exemption Card
- b) **Log in** to the Portal
- c) **Link** each individual to the Organisation through the Portal
- d) **Add** the person's name and details to the Employee Register
- e) **Email** your Employee Register to events@nqtouch.com.au

Note: Failure to comply with Mandatory Child Safeguarding will lead to the removal of unvetted Affiliate personal and/or Teams. There will be no exceptions.

INTERGRITY EDUCATION

STEP 1: INTEGRITY EDUCATION - Online Learning

All Affiliate Coordinators, Coaches & Support Personnel, Admin & Volunteers, Referee Management Team, Referee Coaches and Mentors **are required to complete training** in the [Sport Integrity Australia eLearning Portal](#), and provide Training History confirmation via email to your Affiliate Coordinator.

MANDATORY REQUIREMENTS –

1. Safeguarding Children & Young People in Sport Induction:

All Affiliate Coordinator, Coaches, Referees (18+) & Support Personnel, Admin & Volunteers, Referee Management Team, Referee Coaches and Mentors.

2. Annual Update 2026: Affiliate Coordinator, Coaches, Referees (18+) & Support Personnel, Admin & Volunteers, Referee Management Team, Referee Coaches and Mentors

It is the Affiliate Coordinator's responsibility to ensure that all **MANDATORY** training is completed.

The **Affiliate Employee Register** should be updated with the date completed and sent to events@nqtouch.com.au by **Monday 6 April 2026**.

If you have any questions please don't hesitate to contact Sherriann Ryan in the NQ regional office (events@nqtouch.com.au) or reach out to me at QTF sam.heath@qldtouch.com.au .

Yours sincerely,

Sam Heath
Sport Operations Manager